ONLINE CHECK-IN INSTRUCTIONS

Step 1) Enter your **<u>Self-Service Email</u>** and Password

Step 2) Enter birthdate

Step 3) Click '<u>Profile</u>' on left-hand panel and update required information.

SAC Health & Wellness Center				
Home	Profile for			
Profile	Your profile is incomplete. You must provide all required profile information before you can access the patient portal.			
Requirements & Forms	Please provide values for the following:			
Health History	Email Address Gender Identity			
Appointments	Mobile Phone Emergency Contact Race/Ethnicity			
Consent Forms				
Groups/Workshops	This table allows you to view and edit your personal profile data.			

Step 4) Click '<u>Appointments</u>' on left-hand panel

Step 5) If prompted, click '<u>Complete Questionnaire</u>'

Step 6) Once complete, click '<u>Appointment Check-In</u>'

SAC Health & Wellness Center			

Home

Profile

Medical Clearances

Health History

Appointments 1 Questionnaire

Consent Forms

Groups/Workshops

Referrals

Appointments for

Please be sure to fill out your Questionnaire before your appointment.

Currently scheduled appointments Refresh



Warning: Pre-visit questionnaire has not been complete Complete Questionnaire

ONLINE CHECK-IN INSTRUCTIONS CONTINUED

Step 7) Confirm Check-In is complete &

surveys/questionnaires have been completed

SAC Health & Wellness Center	
Home Profile Medical Clearances Health History	Appointments for Please be sure to fill out your Questionnaire before your appointment. Currently scheduled appointments Refresh
Appointments	 Thursday, August 11, 2022 10:00 AM with KAPIL, JILL PSY.D. for an online PS INTAKE visit from California Checked in: Thursday, August 11, 2022 9:47 AM
Consent Forms	Pre-visit questionnaire has been completed: Thursday, August 11, 2022 9:46 AM The Zoom meeting is not yet available. When your provider is available, a Join Meeting link will display here.
Groups/Workshops	
Referrals	
Messages	
Letters	
Forms	
Survey Forms	

Step 8) LOGOUT on top right corner

SAC Health & Wellness Center		
		🕞 Log Out
Home	Appointments for	
Profile	Please be sure to fill out your Questionnaire before your appointment.	
Medical Clearances	Currently scheduled appointments Refresh	
Health History	• Thursday, August 11, 2022 10:00 AM with KAPIL, JILL PSY.D.	
Appointments	for an online PS INTAKE visit from California Checked in: Thursday, August 11, 2022 9:47 AM Pre-visit questionnaire has been completed: Thursday, August 11, 2022 9:46 AM	
Consent Forms	The Zoom meeting is not yet available. When your provider is available, a Join Meeting link will display here.	
Groups/Workshops		
Referrals		
Messages		
Letters		
Forms		
Survey Forms		
Account Summary		
Personal Records		
Immunizations		
Immunization Upload	Powered by Point and Click Solutions © 2022 Santa Ana College * Health & Wellness Center * 1530 West 17th Street * S	anta Ana, CA 92706-